

St Leonards & St Ives Parish Council

The Parish Office
Village Hall, Braeside Road,
St Leonards, Ringwood, Hants, BH24 2PJ
Clerk to the Council: Mrs Ann Jacobs
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To: All Members of the Parish Council

21st November 2017

Dear Councillor

CLERKS COMMITTEE MEETING – 6.30pm start

You are hereby summoned to attend a meeting of the Clerk's Committee of the Parish Council to be held in the Committee Room, Village Hall, Braeside Road, St Leonards on **Wednesday 29th November 2017 at 6.30pm prompt** to transact the business as listed on the agenda below:-

Mrs Ann Jacobs, Clerk to Council

No Fire drill is planned please exit the building if the alarm sounds
AGENDA

To resolve to exclude the press and public to discuss personnel matters:-

1. Apologies for absence
2. Receive an overview of the Clerk's Annual Appraisal
3. Discuss matters arising from the appraisal and make recommendations to the Full Council
4. Discuss any other personnel issues

The Committee will make recommendations for full Council approval

The meeting will close by 7pm for the full Council meeting to commence.
