

**ST LEONARDS & ST IVES PARISH COUNCIL**

Meeting of the Full Council

Minutes of the Meeting Held On Wednesday 29<sup>th</sup> August 2018 at 7pm  
in the Committee Room at the Village Hall, Braeside Road, St Leonards

Members Present: Cllr B Goringe, Chairman

Cllr R Bryan

Cllr A Davies

Cllr M Dyer

Cllr K Gawler

Cllr N Hindmarch

Cllr Mrs S Marshall

Cllr Mrs K Neale

Cllr J Parker

Cllr Mrs A Warman

Cllr R Warman

Present: Mrs A Jacobs Clerk to Council

**102. Pecuniary Interests:** Cllr A Davies declared an interest in item 6(i) as he received travelling reimbursement for attending the Waste hearing in Dorchester, Cllr Davies did not vote on the item.

**103. Apologies** were received and accepted from Cllr Adkins .

**104. Minutes of the Parish Council Meeting** held on 25<sup>th</sup> July 2018 pages 16-19, were agreed unanimously as a true and accurate record. Proposed by Cllr Mrs K Neale seconded by Cllr K Gawler.  
**RESOLVED: The Minutes of the Meeting held on 25<sup>th</sup> July 2018 were adopted.**

**105. Matters arising from the Minutes**

- Co-option – no applicants a further poster with an open deadline has been publicised. Full information including the declaration form is on the Parish website.
- Replacement pedestrian gate for play area – this has now arrived but in the interest of public safety it will not be installed until after the school holidays due to the volume of users of the area.

**106. Correspondence:**

1. Agendas EDDC
2. Shaping Dorset Briefing 21/08 circulated to Members
3. Complaints concerning abandoned car and caravan on Service Road received Police and DWP are aware.
4. DAPTC – CE circ 2.8.18
5. Invitation to the Remembrance service 10.45am Sunday 11<sup>th</sup> November. Councillor names were taken and will be sent to the Church. Cllr Bryan requested the Clerk to apologise on his behalf.

**107. Finance:**

- i) Members reviewed and approved the schedule of payments for August. Proposed by Cllr R Bryan, seconded by Cllr M Dyer. Cllr Davies abstained and the rest were in favour.

**RESOLVED: The schedule of payments for August Cheque numbered 004984 to 004997 was approved.**

- ii) The bank reconciliation for the end of July was reviewed and approved. Proposed by Cllr Mrs A Warman, seconded by Cllr R Bryan, agreed unanimously.

**RESOLVED: The bank reconciliation for the end of July was approved.**

Cllr R Warman reminded the Members that the Reserves Committee need to meet to discuss investments to protect the reserve and maximise funds. The Clerk will email the group to facilitate a meeting.

- iii) Budget Vs expenditure figures for the first quarter - Noted

**108. Amenities:**

- i) Dog warden report - noted
- ii) Tennis Court replacements and mini courts – work started week commencing 26<sup>th</sup> August. The three light columns parallel to the path alongside the Scout hut will have to be re-sited outside of the court fencing however, they will be padded as they are now up to approximately 5' and will abut the fence. Unfortunately they cannot be sited inside the fencing as this will incur further costs of enlarging the court surface and they will encroach into the play zone. This is subject to approval by Planning.

Noted. Cllr Davies commended the Clerk for her recent work on ensuring the safety of the site during the work in progress.

- iii) The roll up unit will be removed at the end of the school holidays, it is currently been made un-useable and safe. This is because gravel levels cannot be maintained and there is a liability issue. Noted.
- iv) New signage is on order- noted.
- iv) Members to note that the play area is now 11 years old and it may be prudent to nominate a small working party to review the area, its use, potential lifespan, user groups and put recommendations forward, taking into account the subsequent liability risks, for the future and the impact this might have on budgets. This was discussed. It was agreed that Cllr Gawler, Cllr Davies and the Clerk would form a working party to report back to Council. Cllr Bryan suggested that the group look at the play area at Three Legged Cross.

**109. Litter picking –** Cllr Mrs Warman reported – Eight residents have volunteered to help on a monthly basis. DWP will provide loan equipment on request and will collect the full bags from an agreed location. Members to note that litter picking on roads without pavements or high speed are not recommended. Cllr Mrs Warman, Cllr Mrs Marshall and Cllr R Bryan also offered to assist. The names will be put to our insurers.

- i) A written risk assessment of areas is required. The Clerk will arrange this with Cllr Mrs Warman.
- ii) The Clerk will purchase some basic equipment. High Viz vests are already available but will need to be collected in each time as they form part of the Emergency kit.
- iii) GDPR – The Clerk will make contact with volunteers as required for holding data. Noted.

**110. The following items were deferred to the September meeting for a report from Cllr Adkins:-**  
Tree Loss in the Parish  
Website Review

**111. Appointing Solicitors for the Council –** Members received the quotations from the Clerk. This was discussed it was agreed to appoint Frettons Solicitors of Ringwood to act on behalf of the Parish Council. Proposed by Cllr Mrs A Warman, seconded by Cllr K Gawler. Agreed unanimously.  
**RESOLVED: Frettons Solicitors were appointed to act as the Council Solicitors.**

**112. Transfer of assets from EDDC to the Parish as a result of LGR –**A recommendation to proceed with the transfer of assets by EDDC to the Parish has been made. This was discussed. Further emails and information was provided by the Clerk in respect of the ongoing costs and responsibilities. The issue of an encroachment was also noted. The Clerk had also asked for the Tree contractor to report on the site which had been favourable and as expected, he suggested a tree works budget of around £1,500 pa would potentially be required. It was agreed to proceed as follows:-

- i) Site at Braeside Road – It was proposed to acquire the site from EDDC and to make enquiries to acquire the part of the site currently owned by DCC. Proposed by Cllr M Dyer, seconded by Cllr Mrs A Warman. Cllr R Warman abstained from the vote the rest were in favour.

**RESOLVED: To accept the offer of transferring the site at Braeside Road from EDDC to the Parish.**

- ii) Site on the corner of Ivy Close: It was agreed to accept the offer of the transfer of the site to the Parish. Proposed by Cllr A Warman, seconded by Cllr R Bryan. Agreed unanimously.

**RESOLVED: To accept the offer of transferring the site at the corner of Ivy Close from EDDC to the Parish.**

- iii) Site at Spinney Close: The Clerk has been assured by EDDC that the issue of encroachment can be overcome if the resident agrees to accept a Garden Licence. This Licence would then be issued by the Parish as the new owner but would only be for the current owner. It would not permit fencing of the area or erection of any other structures. This was discussed. It was agreed that with the caveat that EDDC negotiate with the owner of Sylvan Close in respect of the Garden Licence, then the Parish would accept the offer of the transfer of the site. Proposed by Cllr A Davies, seconded by Cllr Mrs K Neale. Agreed unanimously.

**RESOLVED: To accept the offer of transferring the site at Spinney Close from EDDC to the Parish provided EDDC negotiate with the resident currently encroaching on the site.**

**113. Parish Councillors' Reports -**To receive reports from Parish Councillors including:-

1. DAPTC – Cllr Hindmarch had nothing to report. Cllr Bryan reported that a significant sum is granted to DAPTC by DCC, Cllr Bryan asked what the money was actually used for?

Cllr Hindmarch would put the question to the next meeting and requested the Clerk to request this as an agenda item.

2. Homewatch – scheduled meeting for 6<sup>th</sup> Sept has been cancelled this will be rearranged for October/November.
3. EDEP Meetings – Minutes to be circulated by the Clerk. Cllr Dyer reported that the last meeting reviewed the draft proposals in the Local Plan. The process will be to sift through the sites put forward to see what is suitable. There will be more new sites put forward. The objective is to find the most suitable sites in the area to build the required number of houses which the Government decrees will be needed.
4. Burial Ground – Cllr Adkins to report at the next meeting.

#### **114. District Councillors' Update**

Cllr M Dyer: A decision has been made to disaggregate the Local Plan into two for Christchurch and East Dorset. Work on the East Dorset side will continue even if it cannot be completed. The thinking is that the new Council will not have the means to unravel or change anything that the EDDC Team are doing so the idea is that the Plan as it stands in March 2019 will roll on. There is doubt as to whether EDDC will be ready to submit the plan for examination in time.

Cllr Bryan now sits on the Shadow Task and Finish Budget Group. They are concerned as to whether they will be able to put together a sustainable budget. Cllr Bryan is speaking to Highways and has obtained an extra £1.5 m for roads. The Parish Maintenance Unit is now rebranded as the Preventable Maintenance Unit. Cllr Bryan has requested a review of Woolsbridge Road as it is known that a number of tunnels traverse the road dating back from the War era. There is a new speed limit in force on Boundary Lane.

- 115. County Councillors Report:** Cllr Bryan reported that he now on the CCG Group. They are looking at the closing o A&E at Poole Hospital and merging with Bournemouth. There is now a delay in the closure of ST Leonards as there are around 20 patients still and they have nowhere to be placed. There is a meeting on 18<sup>th</sup> September to look at proposals.

Currently they are seeking a new Chief Executive for the new Authority.

The Boundary Review consultation is now closed. West Moors have put in a strong objection as the proposal is for them to have only one Councillor.

Cllr Mrs Warman reported that she had received a lot of complaints from residents who are being classed as Avon Castle area when they are in fact in Ashley.

- 116. Memorial for 100<sup>th</sup> Anniversary of the Armistice** – Members received a report from the Clerk and Cllr Davies. The Ex Services Club will be arranging a short ceremony at the Memorial Garden immediately after the Church service to which the Parish Council is invited. It is hoped to encourage residents to attend as well. This was discussed. It was agreed to give a grant of £500 towards the event to be used as the Club wishes in respect of marking the anniversary. Proposed by Cllr M Dyer, seconded by Cllr A Davies, Cllr Hindmarch abstained as he is a Member of the Club, the rest were in favour of the proposal.

**RESOLVED: To award a grant of £500 towards the marking of the anniversary of the Armistice to the Ex-Services Club.**

- 117. Bowling Club boundaries** – The Clerk reported that following several visits to the Parish Office with a number of suggestions, and having already approached Planning Department for guidance, the Bowling Club need to meet with the working party to discuss their plans for replacing the hedges and for new gates. The Clerk will suggest that once the Club has agreed the location of gates, type of fencing and boundaries treatments then the working party will meet to discuss their proposals. The Clerk has provided some information on grant sources and will remind them of the Planning Officers guidance.

#### **118. Exchange of information:**

1. Next meeting to be held on 26<sup>th</sup> September 2018
2. Cllr Davies reported that the grass area at the High Street was very long and the area appeared unkempt. The Clerk responded that the area was private property.
3. Cllr Bryan suggested Members review the latest update on the Dorset, Bournemouth and Poole Waste Plan.
4. Cllr Bryan and Cllr Goringe attended the funeral of Cllr S Lugg at Ferndown recently and reported that the British Legion did a significant amount of work, the event was very well organised.

5. Cllr Mrs Marshall reported that the Three Cross Pub had now stopped allowing workers from the Industrial Estate to park on their car park. This has had a significant impact on the access road as parking by workers is on both sides of the entrance making HGV access very difficult.
6. The Clerk was asked to email the Reserves Committee and in the meantime Cllr Bryan will obtain information from Ian Milner at EDDC about how the District money is invested.
7. Cllr Mrs Warman reported that there were a number of potholes at the junction of Heath Road and Craigside Road. Cllr Bryan responded that none were yet of sufficient depth to meet the criteria for work. Cllr Bryan has requested a resurface of the whole of Craigside Road.

Meeting closed at 8.42pm

**Chairman**